








 Operational Safety Guideline Circular Saw	No. 02
	Authorised By: Ass. Dir. Infrastructure Planning & Compliance
Issue Date: September 2013 Last Reviewed: September 2013 Next Review Date: September 2014	Page Number: 1 of 2

DO NOT use this machine unless you have been trained in its safe use and operation.

Description of Work:		Using a Circular Saw				
		Potential Hazards: Exposed moving parts and electrical hazard with the potential to cause harm through exposure to heat, noise, dust, projectiles and sharp objects.				
Personal Protective Equipment (PPE) Required <i>(Check the box for required PPE):</i>						
 Gloves	 Face Masks	 Eye Protection	 Welding Mask	 Appropriate Footwear	 Hearing Protection	 Protective Clothing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Safe Work Checklist:						

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1. PRE-Operation:

- Task (e.g. Drawings, instructions, specifications etc) is clearly understood.
- Ensure guarding is in place.
- Ensure the appropriate blade is being used for the task.
- Identify ON/OFF switch.

2. Operation:

- Only use as per directions in user Manual.
- Check that saw runs 'true' and does not wobble.
- Keep hands clear of work piece and away from rotating blade.
- Ensure guarding in place before saw is re-started.

3. POST-Operation:

- Switch off saw before removing waste material/work piece.
- Ensure good housekeeping practices are in place to minimise dust build-up

Competent Persons (The following persons are authorised to operate the equipment).

Name:	Title:	Contact Details: